



# Certificate of Insurance

No.: 2017-267

Dated: March 28, 2017

This document supersedes any certificate previously issued under this number

This is to certify that the Policy(ies) of insurance listed below ("Policy" or "Policies") have been issued to the Named Insured identified below for the policy period(s) indicated. This certificate is issued as a matter of information only and confers no rights upon the Certificate Holder named below other than those provided by the Policy(ies).

Notwithstanding any requirement, term, or condition of any contract or any other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the Policy(ies) is subject to all the terms, conditions, and exclusions of such Policy(ies). This certificate does not amend, extend, or alter the coverage afforded by the Policy(ies). Limits shown are intended to address contractual obligations of the Named Insured.

Limits may have been reduced since Policy effective date(s) as a result of a claim or claims.

**Certificate Holder:**

Town of Newmarket  
395 Mulock Dr.  
P.O. Box 328m Stn. Main  
Newmarket, ON L3Y 4X7

**Named Insured and Address:**

SCOUTS CANADA  
1345 BASELINE ROAD  
OTTAWA, ON K2C 0A7

**This certificate is issued regarding:**

Scouts Canada activities / events held throughout the policy term

Type(s) of Insurance	Insurer(s)	Policy Number(s)	Effective/Expiry Dates	Sums Insured Or Limits of Liability	
COMMERCIAL GENERAL LIABILITY • Coverage is also extended to participating members • Occurrence Format	Lloyd's Underwriters	BOWCI1700113	Apr 01, 2017 to Apr 01, 2018	Per Occurrence	CDN 2,000,000 Deductible: \$50,000

**Additional Information:**

Additional Insured: IT IS UNDERSTOOD AND AGREED that the Town of Newmarket is added as an Additional Insured but only with respect to liability arising out of the operations of the Named Insured.

**Notice of cancellation:**

The insurer(s) affording coverage under the policies described herein will not notify the certificate holder named herein of the cancellation of such coverage.

**Marsh Canada Limited**

1130 Morrison Drive, Suite 280  
Ottawa, ON K2H 9N6  
Telephone: 613-725-8236  
Fax: 613-725-1108  
joanne.tsotsos@marsh.com

Marsh Canada Limited

By:

Joanne Tsotsos



TOWN OF NEWMARKET  
 395 Mulock Drive, P.O. Box 328  
 Newmarket, ON L3Y 4X7  
 www.newmarket.ca  
 Phone: 905.953.5300

**Town of Newmarket**  
**Canada Day Celebration 2017 Vendor Application**



Thank you for your interest in participating in the 2017 Canada Day celebration. The event will run at Fairy Lake Park and portions of Riverwalk Commons on Saturday, July 1 between 11 a.m. and 5 p.m. Please complete the information below and submit to be considered for participation by **June 1, 2017**. Please be aware that only approved vendors will be contacted to participate in the event.

**All applications must outline how your participation in the event will relate to the theme of "Canada 150" which includes an interactive component. Page 4 of this application form must be signed.**

**Fees associated with event:**  
 Not for Profit Vendor fee: \$30  
 For Profit Vendor fee: \$60

Vendor fee must be submitted with application form. If the application is not approved, payment will be returned. Once application form is approved the vendor fee is **Non-Refundable**. Payment can be made at a Customer Service Kiosk (Magna Centre, Ray Twinney Complex or Town Offices). Payment methods; credit card, debit, cash or cheque.

Please make cheques payable to the Town of Newmarket. If you have any questions please contact Sarah Ernst at [sernst@newmarket.ca](mailto:sernst@newmarket.ca).

**Mailing Address:**  
 395 Mulock Drive  
 P.O. Box 328, STN Main  
 Newmarket, ON L3Y 4X7

**Applicant Information**  
 Organization Name: Newmarket Scouting Group  
 Website: \_\_\_\_\_  
 Contact Person: Bob Pearson Email: pearsonr@rogers.com  
 Address: 719 Irwin Cr., Nmlt City/Province: ON Postal Code: L3Y 5A4  
 Phone: 905-895-3248 Day of Event Phone: N/A

Please describe what activities and interactive activations you will be doing within your display space. (E.g. playing music, performing, selling items etc.) Please explain how your activity relates to Canada 150 theme of the event. (1 table and 2 chairs will be provided by the Town of Newmarket).

Free popcorn + button making  
celebrating 100 yrs of Cub Scouts + 150 yrs of Canada

Are you planning on giving away or selling any food or drink at the event? (If you are providing food of any kind you must comply with the requirements of York Region Public Health and submit a Vendor Application & Event Form as well as provide proof of liability insurance, naming the Town of Newmarket as an additional insured up to the amount of \$2,000,000.

popcorn

What type of vending space will you will be providing? (Example: tent, truck, trailer, table, chairs, cart, etc.) Please be aware that if you are bringing a food truck or cart that you will need to fill out a separate application and permit fee is required in addition to the for-profit vendor fee.

Do you require multiple spaces? (One space is 10x10) If so, how many booths would you like and would you like them side by side or spread out? (One vendor fee is charged per space)

Do you require any other specific needs or require a specific location? (i.e. power, water, pavement, close proximity to washrooms, accessible parking etc.) \*Please note that needs and locations cannot be guaranteed.

access to electricity

If there is a fee for your service or performance that you will be charging the Town of Newmarket or the public attending the event include all costs below:

NO

Applicant Signature: RT Date: June 1 / 2017

Town of Newmarket Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Date application was submitted: \_\_\_\_\_

### Vendor Rules and Regulations

- 1.) All set up must be completed within 1 hour before the start of the event time. If you do not set up prior to the event your space is subject to forfeit and may be occupied by another group.
- 2.) All booths must be staffed for the entire duration of the event. At no time can any booth or space be left unattended.
- 3.) The Town will not be responsible for any damage to vendor space and vendors assume all liability in attending the event.
- 4.) The booth fee includes a 10 x 10 foot space ONLY. You are responsible for all of your set up, tear down and any items to accompany your space. Any equipment including but not limited to chairs, tables, garbage, canopies, signs, power will be the responsibility of the vendor. If you are staking down a tent or canopy stakes can only reach a maximum depth of 10 inches. If you are weighting down your canopy you are responsible to provide your own weights and to make sure your canopy is secure.
- 5.) For any music or sound amplification the maximum decibel level for amplification cannot exceed 85 decibels.
- 6.) All garbage collected at the space during the event is the responsibility of the vendor. Nothing can be left after the event.
- 7.) All food and drink vendors must complete and submit a York Region Public Health vendor application form for special events. This form is available at <http://bit.ly/2hORuKf>. This must be completed within 2 weeks of the event and submitted to the Region. This is mandatory.
- 8.) No smoking, alcohol, fireworks, weapons, or illegal substances are allowed at any event.
- 9.) If you are using a generator for power it must be classified as low noise. Town staff reserve the right to refuse the use of the generator. No generators are permitted indoors.
- 10.) This event is held rain or shine.
- 11.) In the event of severe weather, (e.g. thunderstorm, tornado, extreme temperatures) Town of Newmarket staff will make the decision to cancel the event.
- 12.) All items for sale need to be confined to the designated booth space. No aggressive sales will be permitted.
- 13.) Parking will only be allowed and available in designated areas. No cars, vans, trucks will be permitted in the vendor areas.
- 14.) Town staff reserve the right to refuse entry, participation of any vendor if the above requirements are not met.
- 15.) All applications must include proof of Comprehensive or Commercial General Liability Insurance coverage in the minimum amount of \$2,000,000 per occurrence, for bodily injury and property damage. Events requiring the use of an automobile as part of the event must also provide proof of Automobile Insurance with a minimum of \$2,000,000 limit. The Town of Newmarket is to be named as additional insured on all Insurance Certificates. Proof of Insurance must be provided in the form of a Certificate.

By signing below you agree that you have read and understood these rules and regulations and agree to abide by them for the event.

Dave Osborne, Operations Mgr.

Name Printed

June 6, 2017

Signature

Date

**ALL APPLICANTS MUST SIGN THIS SECTION**

**AGREEMENT TO INDEMNIFY AND HOLD HARMLESS**

In consideration of acceptance of this application the undersigned applicant agrees to save harmless and fully indemnify the Town of Newmarket and its officers, servants, employees, elected officials and agents from and against all claims, demands, suits, actions causes of action or proceedings that may be brought against or made upon the Town of Newmarket, its officers, servants employees, elected officials and agents by any person or persons in which the claims, demands, suits, actions causes of action or proceedings may result from, arise from, be contributed to or be, in any way related to any act, omission, failure to act or otherwise of the applicant its officers, servants, employees, and agents pertaining to the Special Event described in this application.

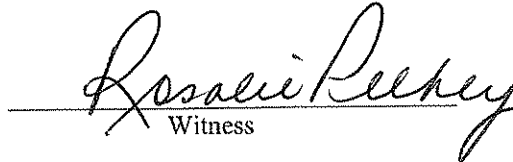
Signed Sealed and Delivered

at the Town of Newmarket, in the Province of  
Ontario this 6 day of June 2017



Authorized Signature of Applicant

Dave Osborne  
Operations Mgr.  
Scouts Canada



Witness